

### **SHIP TO ADDRESS –**

*Ship to Address is denoted on the PO for the business that the shipment is to be sent to.*

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#### **All material shipped to Honeywell SIOT must include the following identifying data:**

- Honeywell's purchase order number (also included on Bill of Lading for all LTL shipments)
- Honeywell's part number(s), part number(s) quantity, and part(s) description
- Harmonized Tariff Code (HTS#) per part number

#### **All shipments to Honeywell SIOT should conform to the following requirements:**

- A packing list must be placed visibly on outside of each package or carton.
  - The copy of commercial invoice must be included with shipment. (Your original invoice must be sent to the bill-to address stated in our purchase order.)
  - All applicable governmental regulations must be followed.
  - All shipments must be packaged to endure transport in a safe, secure, and claim-free manner.
  - All shipments made to same Honeywell location on same day must be consolidated onto one bill of lading / waybill.
  - Broker must be denoted as UPS or Expeditors on inbound shipments on the commercial invoice.
  - Tracking Number and or Waybill Information **MUST** be sent to Honeywell buyer, immediately after shipment.
  - Value of items is to be represented as the value that is transacted between the vendor and Honeywell. In the event that the item is shipped free of charge, is Samples or Demos, the value to be represented on the Commercial Invoice is the commercial retail value of that item.
  - Any shipments of prototypes / samples should include packing list which clearly and specifically indicates the intended recipient at the Honeywell site, e.g., "samples to attention of [name of engineer, buyer, etc.]" to prevent delays in proper delivery.
  - For Dangerous Goods inbound, please contact Honeywell Logistics for Specific instructions.
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**The following routing instructions pertain only to shipments where Honeywell S&C accepts responsibility for the payment of transportation charges.**

Shipment Origin Country / Region	Shipment Description	Carrier Selection	Carrier Contact / Acct Information	Comments
USA	Small Parcel (up to 200lbs)	UPS Express	Into Freeport - 609966 Into Galena - 629786	Ground service level as DEFAULT. 2 – 6 Days. <u>Next Day Air if Air is requested by Honeywell buyer.</u> Tracking number must be sent to Honeywell buyer.
USA	Greater than 200 lbs, Palletized Shipment –. LTL & FTL.	Schneider Logistics (SLI)	1-800-558-1148 <a href="mailto:SLIHoneywellACS@schneider.com">SLIHoneywellACS@schneider.com</a>	Standard Service – 2 to 8 Days.  Expedited Service can be requested to SLI and will require an Expedited Freight Authorization from Honeywell.  SLI will Coordinate Carrier Service based on shipment size and urgency.
USA	Greater than 150lbs, Palletized Shipment – Heavy Weight Air	CEVA	1-404-890-1350 <a href="mailto:HoneywellSupport@Cevalogistics.com">HoneywellSupport@Cevalogistics.com</a>	Standard Service is 2-4 Days Transit.
Europe, Middle East, Africa (EMEA)	Small parcel (up to 45kgs)	DHL Express	Into Freeport – 963099871 Into Galena - 968709748	DHL International Express as a default service level. Transit Time – 1-3 Days. Tracking number must be sent to Honeywell buyer upon shipment.
Europe, Middle East, Africa (EMEA)	Heavyweight Air (> 45kgs)	Expeditors International	Contact Local Office	Standard Service is Default. 3-4 Days Transit Time. Expedited Service must be requested by Honeywell buyer in advance.
Europe, Middle East, Africa (EMEA)	Ocean (>200kgs) LCL / FCL	Expeditors International	Contact Local Office	Transit is 25 – 35 days. Shipments are Door to Door, collect to the site. Expeditors will book LCL or FCL based on size of shipment.
Asia Pacific (APAC)	Small parcel (up to 45kgs)	DHL Express	Into Freeport – 963099871 Into Galena - 968709748	DHL International Express as a default service level. Tracking number must be sent to Honeywell buyer upon shipment
Asia Pacific (APAC)	Heavyweight Air (> 45kgs)	Expeditors International	Contact Local Office	Standard Service is Default. 3-4 Days Transit Time. Expedited Service must be requested by Honeywell buyer in advance.
Asia Pacific (APAC)	Ocean (>200kgs) LCL / FCL	Expeditors International	Contact Local Office	Transit is 25 – 35 days. Shipments are Door to Door, collect to the site. Expeditors will book LCL or FCL based on size of shipment.

## KEY HONEYWELL CONTACTS

Contact Name	Location	Phone	Email	Role
Yvonne Hay	315 East Stevenson St. Freeport IL.	+1 815 235 6623	<a href="mailto:Yvonne.Hay3@Honeywell.com">Yvonne.Hay3@Honeywell.com</a>	Shipping / Receiving Lead
Leslie Covarrubias	US Office	(52) 656-649 7500 x 7644	<a href="mailto:Leslie.Covarrubias@Honeywell.com">Leslie.Covarrubias@Honeywell.com</a>	Trade Compliance
Todd Baber	315 East Stevenson St. Freeport IL.	+1 815 235 5694	<a href="mailto:todd.baber@honeywell.com">todd.baber@honeywell.com</a>	Materials Manager
Chad Jones	Honeywell SIOT 4411 6 <sup>th</sup> St SE Calgary, Alberta Canada. T2G 4G8	403-806-1972	<a href="mailto:Chad.Jones@honeywell.com">Chad.Jones@honeywell.com</a>	S&C Logistics - Transportation Mgr.

**YOUR SUPPORT IS GREATLY APPRECIATED.**